

# NORTH HERTFORDSHIRE DISTRICT COUNCIL



18 May 2021

Our Ref Council- 26.05.21  
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To: The Chair and Members of North Hertfordshire District Council

**This will be a Quorate meeting  
(Group Leaders will discuss with members who will be required to attend)**

**NOTICE IS HEREBY GIVEN OF A**

## **MEETING OF THE COUNCIL**

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERON  
ROAD, LETCHWORTH GARDEN CITY**

on

**WEDNESDAY, 26 MAY 2021**

at

**7.30 PM**

Yours sincerely,

Jeanette Thompson  
Service Director – Legal and Community

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

## **Agenda** **Part I**

<b>Item</b>		<b>Page</b>
<b>1.</b>	<b>WELCOME</b>	
<b>2.</b>	<b>ELECTION OF CHAIR OF THE COUNCIL FOR THE CIVIC YEAR 2021/22</b> To elect a Chair of the Council to hold office until the election of a successor at the next Annual Meeting of the Council.	
<b>3.</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>4.</b>	<b>ELECTION OF A VICE-CHAIR OF THE COUNCIL FOR THE CIVIC YEAR 2021/22</b> To elect a Vice-Chair of the Council to hold office until the appointment of a successor at the next Annual Meeting of the Council.	
<b>5.</b>	<b>MINUTES - 15 APRIL 2021</b> To take as read and approve as a true record the minutes of the meeting of the Committee held on the 15 April 2021.	5 - 24
<b>6.</b>	<b>CHAIR'S ANNOUNCEMENTS</b> <u>Climate Emergency</u> The Council has declared a climate emergency and is committed to achieving a target of zero carbon emissions by 2030 and helping local people and businesses to reduce their own carbon emissions.  A Cabinet Panel on the Environment has been established to engage with local people on matters relating to the climate emergency and advise the council on how to achieve these climate change objectives. A Climate Change Implementation group of councillors and council officers meets regularly to produce plans and monitor progress. Actions taken or currently underway include switching to green energy, incentives for low emission taxis, expanding tree planting and working to cut food waste.  In addition the council is a member of the Hertfordshire Climate Change and Sustainability Partnership, working with other councils across Hertfordshire to reduce the county's carbon emissions and climate impact.  The Council's dedicated webpage on Climate Change includes details of the council's climate change strategy, the work of the Cabinet Panel on the Environment and a monthly briefing on progress.	

### Declarations of Interest

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.

- 7. DISTRICT COUNCIL ELECTION RESULTS (INCLUDING ALL POLLS) - 6 MAY 2021** 25 - 34  
REPORT OF THE RETURNING OFFICER

To receive the report of the Returning Officer as to the results of the District Council Elections (including all Polls) held on 6 May 2021.

- 8. LEADER OF THE COUNCIL**  
To elect the Leader of the Council for the period until May 2025.

- 9. NOTING THE APPOINTMENT OF THE DEPUTY LEADER OF THE COUNCIL, MEMBERS OF THE CABINET AND DEPUTY EXECUTIVE MEMBERS FOR 2021/22** 35 - 38  
REPORT OF THE DEMOCRATIC SERVICES MANAGER

To note the Leader of the Council's appointment of a Deputy Leader of the Council, the Executive Members making up the Membership of the Cabinet and Deputy Executive Members for 2021/22.

- 10. APPOINTMENT OF MEMBERS OF COMMITTEES, JOINT COMMITTEES AND PANELS FOR 2021/22** 39 - 42  
REPORT OF THE DEMOCRATIC SERVICES MANAGER

To determine the Committees to be appointed for 2021/22, the number of places on each and allocation thereof to the respective Groups and to appoint Members in accordance with their nominations.

- 11. APPOINTMENT OF CHAIRS AND VICE-CHAIRS OF COMMITTEES FOR 2021/22** 43 - 46  
REPORT OF THE DEMOCRATIC SERVICES MANAGER

To appointment of Chairs and Vice-Chairs of Committees (except Area Committees) for 2021/22.

- 12. KEY DECISIONS - ANNUAL REPORT ON CASES OF SPECIAL URGENCY** 47 - 54  
REPORT OF THE LEADER OF THE COUNCIL

To inform the Council of any occasions over the past year where the provisions relating to "Special Urgency" have been used in connection with the publication of an intention to make a Key Decision, as required by legislation.

- 13. APPROVE A PROGRAMME OF ORDINARY MEETINGS FOR THE COUNCIL FOR THE CIVIC YEAR 2021/22** 55 - 62  
**REPORT OF THE DEMOCRATIC SERVICES MANAGER**
- To seek approval to a programme of ordinary meetings of the Council for the Civic Year 2021/22 and approve the calendar of meetings for 2021/22.
- 14. NOMINATION OF REPRESENTATIVES ON OUTSIDE ORGANISATIONS AND OTHER BODIES FOR 2021/22** 63 - 66  
**REPORT OF THE DEMOCRATIC SERVICES MANAGER**
- To nominate the Council's representatives on outside organisations and other bodies for 2020/21.
- 15. RESOLUTION TO EXTEND THE 6 MONTH RULE - SECTION 85 LOCAL GOVERNMENT ACT 1972** 67 - 70  
**REPORT OF THE DEMOCRATIC SERVICES MANAGER**
- To consider an extension of the six-month rule for Councillors unable to attend Committee meetings due to the cessation of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 and the requirement for Local Authorities to hold meetings in person for reasons related to the pandemic, including health reasons.
- 16. CONSTITUTIONAL REPORT TO COUNCIL UNDER SECTION 2.6.6** 71 - 82  
**REPORT OF THE SERVICE DIRECTOR LEGAL AND COMMUNITY & MONITORING OFFICER**
- To present a report to Council regarding amendments to the Constitution following legislative changes and virtual meeting arrangements as per section 2.6.6, with effect from 7 May 2021. Further amendments were made under 2.6.2 with regards the NHDC Code of Conduct.